



Report to

Scrutiny Co-ordination Committee

5th March, 2008

Report of

Director of Customer and Workforce Services

Title

Outstanding Issues

1 Purpose of the Report

- 1.1 To identify those issues on which further reports/actions have been requested/are outstanding so that members are aware of them and can monitor progress.

2 Recommendations

- 2.1 The Scrutiny Co-ordination Committee is recommended to consider the list of outstanding issues as set out below and to ask the Member of the Management Board concerned to explain the current position on those which should have been discharged at this meeting or an earlier meeting.

3 Information/Background

- 3.1 In May 2004, the City Council adopted an Outstanding Minutes system, linked to the Forward Plan, to ensure that follow up reports can be monitored and reported to Members
- 3.2 The table below outlines items where an action or report back to either Scrutiny Co-ordinaton Committee or another Scrutiny Board has been requested.

	Subject	Date for Further Consideration	Responsible Officer/Council Member
1	West Midland Enterprise/West Midlands Joint Committee Further report when final outcome of discussion is known. (Meeting 20 th September, 2006, minute 60/06 refers)	June, 2008	Corinne Steele
2	Lunt Roman Fort Review visitor levels to understand impact of charging review. (Meeting 9 th January, 2008, minute 108/07 refers)	January, 2009	Alice Davey

3	HR Policy – Leave of Absence for Special Purposes Briefing note setting out statistics on the application of the Leave of Absence for Special Purposes Policy once the revised procedure has been in operation for 12 months. (Meeting 13 th February, 2008, minute 140/07 refers)	March 2009	Claire Campbell
---	---	------------	-----------------

* Identifies items where there is a report elsewhere on the agenda on this matter.

4 Monitoring

4.1 This report will be considered and monitored at each meeting of the Scrutiny Co-ordination Committee.

List of background papers

Proper officer: Bev Messinger, Director of Customer and Workforce Services

Author: Alison Townsend, Senior Committee Officer Telephone 024 7683 3080

(Any enquiries should be directed to the above)

Other contributors:

Nil

Papers open to Public Inspection

Description of paper

Location

Minutes of the meetings referred to in paragraph 3.2

CH59